

**OFFICIAL PROCEEDINGS OF THE VILLAGE OF ADELL  
BOARD OF TRUSTEES MEETING  
508 SEIFERT STREET  
Wednesday, September 10, 2025  
6:00 PM**

1. CALL TO ORDER: President Andy Schmitt opened the September 10, 2025, Village of Adell Board of Trustees Meeting at 6:00 pm at the Adell Village Hall. The meeting was held in compliance with the open meeting law having been posted at the National Exchange Bank, Adell Post Office, and the Adell Village Hall.
2. ROLL CALL:
  - Members Present: Village President Andy Schmitt, Village Trustees Leighton Holtz, Brian Parr, Eric Cline, Bill Such, Arush Chahal
  - Members Absent: Arlo Neumann
  - Others Present: Clerk/Treasurer Kelly Rathke, DPW Matt Risch, Barb Parr, Bill Goehring, Gary Feider
3. MINUTES APPROVAL: **Motion by Cline, seconded by Parr; all voting in favor to approve minutes from the August 13, 2025, meeting.** Motion carried.
4. FINANCIALS APPROVAL: **Motion by Parr, seconded by Holtz; all voting in favor to place the financial report on file for audit and to pay the bills as presented.** Motion carried.
5. OLD BUSINESS:
  - a. Nuisance complaints; second offense: Per village attorney's request Risch had Cascade Police Department delivery a 7-day notice to the homeowner. Village will fine on a daily basis until clean up is completed after those 7 days.
6. NEW BUSINESS:
  - a. Next Meeting Date: Wednesday, October 8, 2025
7. REPORTS OF VILLAGE OFFICERS:
  - a. Andy Schmitt, Village President: No item taken on this item.
  - b. Matthew Risch, Director of Public Works:
    - i. Pigging force main: DPW Risch will continue to reach out to find a contractor that can assist in pigging the force main that runs from Adell to Hingham.
    - ii. Snow Removal: **Motion by Parr, seconded by Holtz; all voting in favor of DPW Risch continuing to open side streets in the Village of Adell for Sheboygan County plow truck drivers and move forward with the purchase of a new plow and salter for the one ton pick up truck.** Motion carried.
    - iii. Shared Revenue Project Approval: DPW Risch reported that he would like to use the shared revenue dollars for crack sealing or chip sealing. Item is postponed until October village board meeting.
    - iv. Hydrant Replacement Schedule: It will cost the village approximately \$7000.00 to replace each hydrant in the village. DPW Risch would like to start replacing one hydrant each year.
  - b. Max Uttech, Building Inspector Report: No action taken on this item.
  - c. Andy Schmitt, Plan Commission: A Plan Commission meeting will be scheduled for the near future.
  - d. Andy Schmitt, Finance and Personnel Committee: A Finance and Personnel Committee meeting will be scheduled for the near future.
  - e. Andy Schmitt, Streets and Parks Committee: A Streets and Parks Committee meeting will be scheduled for the near future.
  - f. Jim Jentsch, Onion River Wastewater Commission: No action taken on this item.
8. MISCELLANEOUS BUSINESS:
  - a. Clerk's Communications: No action taken on this item.
  - b. Public Comments: No comments were heard.
9. ADJOURNMENT: **Motion by Parr, seconded by Parr, all voting in favor to adjourn.** Motion carried.