

OFFICIAL PROCEEDINGS OF THE VILLAGE OF ADELL
BOARD OF TRUSTEES MEETING
508 SEIFERT STREET
Wednesday, October 8, 2025
6:00 PM

1. Call to Order: President Andy Schmitt opened the October 8, 2025, Village of Adell Board of Trustees Meeting at 6:00 pm at the Adell Village Hall. The meeting was held in compliance with the open meeting law having been posted at the National Exchange Bank, Adell Post Office, and the Adell Village Hall.
2. Roll Call:
 - Members Present: Village President Andy Schmitt, Village Trustees Leighton Holtz, Brian Parr, Eric Cline, Bill Such, Arush Chahal, Arlo Neumann
 - Members Absent:
 - Others Present: Clerk/Treasurer Kelly Rathke, DPW Matt Risch, Barb Parr, Bill Goehring, Bill Krueger, Anthony Bliesner
3. Approval of Village Board Minutes: **Trustee Chahal made a motion to approve the minutes from the September 10, 2025, meeting. Trustee Neumann seconded; and the motion carried.**
4. Financials Approval: **Trustee Parr made a motion to approve the placement the financial report on file for audit and to pay the bills as presented. Trustee Neumann seconded; and the motion carried.**
5. Old Business:
 - a. Sheboygan County Transportation Shared Revenue Program: **President Schmitt made a motion to approve the use of the shared revenue program dollars for street maintenance and crack filling. Trustee Parr seconded; and the motion carried.**
6. New Business:
 - a. Review Preliminary 2026 Budget: Item postponed until the November 12th meeting.
 - b. Metal Storage Container; James Donner 214 Osius Street, Adell: **President Schmitt made a motion to deny the placement of a metal storage container as the residence of 214 Osius Street, Adell. Trustee Parr seconded; and the motion carried. Trustee Chahal was opposed to the vote.**
 - c. Water Relief Request; Rolando Garcia 504 Wisconsin Street, Adell: **Trustee Chahal made a motion to approve the water relief for Rolando Garcia 504 Wisconsin Street, Adell. Trustee Holtz seconded; and the motion carried.**
 - d. Resolution #2025-02; Library Tax Exemption: **President Schmitt made a motion to approve Resolution #2025-02; Library Tax Exemption. Trustee Cline seconded; and the motion carried.**
 - e. 2026 Joint Powers Agreement: **Trustee Chahal made a motion to approve the 2026 Joint Powers Agreement. Trustee Neumann seconded; and the motion carried.**
 - f. Surveillance Signage for Village Hall/Fire Department: **Trustee Holtz made a motion to approve the surveillance signage for the Village Hall/Fire Department. Trustee Chahal seconded, and the motion carried.**
 - g. Noise complaints; Actus Nutrition: DPW Risch spoke with the Maintenance Manager at Actus Nutrition, and he reported that the issues should be resolved. DPW Risch will continue to monitor the situation.
 - h. Driveway Complaints; First Avenue: DPW Risch reported that he walked the street and did an inspection. He contacted the Sheboygan County Road Supervisor, Greg Hau. He has also reached out to the contractor that did the work.
 - i. Village Halloween Party at the Municipal Hall on October 25th at 1:30 pm: **Trustee Parr made a motion to approve the Village Halloween Party at the Municipal Hall on October 25th at 1:30 pm. Trustee Holtz seconded; and the motion carried.**
 - j. Village of Adell Trick or Treating; Saturday, October 25th from 3:00 pm – 5:00 pm: **Trustee Chahal made a motion to approve Village of Adell Trick or Treating on Saturday, October 25th from 3:00 pm – 5:00 pm. Trustee Neumann seconded; and motion carried.**
 - k. Next Meeting Date: Wednesday, November 12, 2025 at 6:00 pm at Village Hall
7. Reports of Village Officers:
 - a. Andy Schmitt, Village President: No action taken on this item.

- b. Matthew Risch, Director of Public Works: No action taken on this item.
 - a. Max Uttech, Building Inspector Report: No action taken on this item.
 - c. Andy Schmitt, Plan Commission: Next meeting scheduled for Wednesday, November 12, 2025 at 5:00 pm at Village Hall
 - d. Andy Schmitt, Finance and Personnel Committee:
 - i. Approval of proposed 2026 employee raises: **Trustee Chahal made a motion to approve a 5% raise for Clerk/Treasurer Rathke, 3% raise for DPW Risch and a \$1.00 increase for every certification Public Works Employee Bliesner receives. Trustee Parr seconded; and the motion carried.**
 - e. Andy Schmitt, Streets and Parks Committee: No action taken on this item.
 - f. Jim Jentsch, Onion River Wastewater Commission: No action taken on this item.
8. Miscellaneous Business:
- a. Clerk's Communications: No action taken on this item.
 - b. Public Comments: No comments were heard.
9. Adjourn: **Trustee Parr made a motion to adjourn the meeting. Trustee Neumann seconded; and the motion carried.**

Kelly Rathke, Village of Adell Clerk/Treasurer