

**OFFICIAL PROCEEDINGS OF THE VILLAGE OF ADELL  
BOARD OF TRUSTEES MEETING  
508 SEIFERT STREET  
Wednesday, December 10, 2025  
6:00 PM**

1. Call to Order: President Schmitt opened the December 10, 2025, Village of Adell Board of Trustees Meeting at 6:02 pm at the Adell Village Hall. The meeting was held in compliance with the open meeting law having been posted at the National Exchange Bank, Adell Post Office, and the Adell Village Hall.
2. Roll Call:
  - Members Present: Village President Andy Schmitt, Village Trustees Leighton Holtz, Brian Parr, Arlo Neumann, Eric Cline, Arush Chahal and Bill Such
  - Members Absent:
  - Others Present: Clerk/Treasurer Kelly Rathke, DPW Matthew Risch, Gary Feider, Jim Jentsch, Bill Goehring, Barb Parr, Dave Reith, Derrick Pierog, Anthony Bliesner
3. Approval of Village Board Minutes: **Trustee Chahal made a motion to approve the minutes of the November 12, 2025, meeting. Trustee Cline seconded; and motion carried.**
4. Financials Approval: **Trustee Parr made a motion to the placement of the financial report on file for audit and to pay the bills as presented. Trustee Holtz seconded; and the motion carried.**
5. New Business:
  - a. Temporary relief of street parking restrictions and penalties when no snow is present between December 20, 2025 and January 1, 2026: **Trustee Chahal made a motion to temporarily relief street parking restrictions and penalties when no snow is present between December 20, 2025 and January 1, 2026. Trustee Such seconded; and the motion carried.**
  - b. Employee Christmas gifts: **President Schmitt made a motion to approve a gift card in the amount of \$100.00 for Clerk Rathke, DPW Risch and DPW crewman Bliesner. Trustee Parr seconded; and the motion carried.**
  - c. Approval of Resolution to Borrow Funds and Levy Tax for a fire engine: **Trustee Such made a motion to approve Resolution #2025-06 to Borrow Funds and Levy Tax for a fire engine. Trustee Parr seconded; and the motion carried. The loan from the Trust Funds of the State of Wisconsin is for the sum of \$125,000.00, payable within 15 years. The loan will be repaid in annual installments with interest at the rate of 6.25%.**
  - d. Approval of revised Ordinance 2-3-16, *An Ordinance Authorizing Use of Citations*, as submitted by the Plan Commission: **Trustee Holtz made a motion to approve 2-3-16, *An Ordinance Authorizing Use of Citations*, as submitted by the Plan Commission. Trustee Parr seconded; and the motion carried.**
  - e. Approval of revised Ordinance 10-1-17, *Parking Limits*, as submitted by the Plan Commission: **President Schmitt made a motion table the approval of revised Ordinance 10-1-17, *Parking Limits* to have further review by the Plan Commission. Trustee Parr seconded and the motion carried.**
  - f. Next Meeting Date: Wednesday, January 14, 2026, at 6:00 pm.
6. REPORTS OF VILLAGE OFFICERS:
  - a. Andy Schmitt, Village President: No action taken on this item.
  - b. Max Uttech, Building Inspector Report: No action taken on this item.
  - c. Matthew Risch, Direction of Public Works: DPW Risch reported that the new plow and salter are on the truck and working well. He also mentioned that he will be meeting with Debbie Pierce on 12/12/2025 to discuss if they will resume with having the Christmas Parade. There is a possibility that it could get cancelled because of the fridged temperatures in the forecast.
  - d. Andy Schmitt, Plan Commission: Next Plan Commission Meeting is Wednesday, January 14, 2026, at 6:00 pm.
  - e. Andy Schmitt, Finance and Personnel Committee: No action taken on this item.
  - f. Andy Schmitt, Streets and Parks Committee: No action taken on this item.

- g. Jim Jentsch, Onion River Wastewater Commission: Jentsch reported that they have had some issues with a frozen pump and frozen pipes. They will continue to address the issue.

7. MISCELLANEOUS BUSINESS:

- a. Clerk's Communications: No action taken on this item.
- b. Public Comments: No comments were heard.

8. ADJOURNMENT: **Trustee Neumann made a motion to adjourn the meeting. Trustee Parr seconded; and the motion carried.**