

OFFICIAL PROCEEDINGS OF THE VILLAGE OF ADELL
BOARD OF TRUSTEES MEETING
508 SEIFERT STREET
Wednesday, August 13, 2025
6:00 PM

1. CALL TO ORDER: President Andy Schmitt opened the August 13, 2025, Village of Adell Board of Trustees Meeting at 6:00 pm at the Adell Village Hall. The meeting was held in compliance with the open meeting law having been posted at the National Exchange Bank, Adell Post Office, and the Adell Village Hall.
2. ROLL CALL:
 - Members Present: Village President Andy Schmitt, Village Trustees Leighton Holtz, Brian Parr, Eric Cline, Arlo Neumann, Bill Such, Arush Chahal
 - Members Absent:
 - Others Present: Clerk/Treasurer Kelly Rathke, DPW Matt Risch, Barb Parr, Bill Goehring
3. MINUTES APPROVAL: **Motion by Such, seconded by Parr; all voting in favor to approve minutes from the July 7, 2025 and July 17, 2025 meetings.** Motion carried.
4. FINANCIALS APPROVAL: **Motion by Parr, seconded by Holtz; all voting in favor to place the financial report on file for audit and to pay the bills as presented.** Motion carried.
5. OLD BUSINESS:
 - a. Nuisance complaints; second offense: DPW Risch spoke with the village attorney. Per village attorney's request Risch will have a 7 day notice delivered to the homeowner by the Cascade Police Department. Village will fine on a daily basis until clean up is completed after those 7 days.
6. NEW BUSINESS:
 - a. 3% Library funding request approval: **Motion by Chahal, seconded by Parr; all voting in favor to approve a 3% Library funding request.** Motion carried.
 - b. Next Meeting Date: Wednesday, September 10, 2025
7. REPORTS OF VILLAGE OFFICERS:
 - a. Andy Schmitt, Village President:
 - i. Emergency Management application for wind damage: An emergency management application has been submitted to Sheboygan County for wind damage.
 - ii. Insurance Claim for wind damage: A claim was submitted to McClone Insurance for the wind damage that occurred in the village on August 9, 2025.
 - b. Matthew Risch, Director of Public Works:
 - i. Pigging force main: DPW Risch will continue to reach out to find a contractor that can assist in pigging the force main that runs from Adell to Hingham.
 - b. Max Uttech, Building Inspector Report: No action taken on this item.
 - c. Andy Schmitt, Plan Commission: A Plan Commission meeting will be scheduled.
 - d. Andy Schmitt, Finance and Personnel Committee:
 - i. New part-time Public Works Employee, Anthony Bliesner: The Village of Adell has hired Anthony Bliesner to work 20 hours per week in the Village Public Works Department.
 - e. Andy Schmitt, Streets and Parks Committee:
 - i. Schedule Streets & Parks Meeting: A Streets and Parks Committee meeting will be scheduled.
 - ii. Schedule meeting with Cedar Corporation to assess village streets: DPW Risch will schedule a meeting with Cedar Corporation to assess village streets.
 - iii. Proposal to use some of the park improvements fund balance to install park equipment: **Motion by Schmitt, seconded by Parr; all voting in favor to use some of the park improvement fund balance to install park equipment.** Motion carried. Howie Mitchell will donate his time and equipment to install the jungle gym that was purchased.
 - iv. Research into using remaining funds to purchase additional playground equipment: The Streets and Parks Committee will meet to discuss purchasing additional playground equipment with the remaining park improvement funds.
 - f. Jim Jentsch, Onion River Wastewater Commission: No action taken on this item.

8. MISCELLANEOUS BUSINESS:

a. Clerk's Communications: No action taken on this item.

b. Public Comments: No comments were heard.

9. ADJOURNMENT: **Motion by Holtz, seconded by Parr, all voting in favor to adjourn.** Motion carried.

Kelly Rathke, Village of Adell Clerk/Treasurer