

Title 6 Public Works

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Chapter 1 Grades

Section 6-1-1 Establishment of Grades

- a) **Grades to be Established.** The grade of newly constructed streets, alleys and sidewalks shall be established by the Village Board and the same recorded by the Village Clerk-Treasurer in his/her office. No street, alley or sidewalk shall be worked until the grade thereof is established. In all cases where the grade of sidewalks shall not have been specifically set by ordinance, the sidewalks shall be laid to the established grade of the street. All such grades heretofore established are hereby confirmed.
- b) **New Sidewalk Grade.** Whenever a street shall be improved for the first time or the grade thereof changed and the street improved so as to conform to the new grade, the grading of the sidewalk shall be considered a part of the improvement, shall be let by contract with the other work of improving such street, and the expense thereof shall be provided for and borne in all respects like that of improving the street, but the construction shall be done by the owners of the abutting lots or parcels of land or at their expense as hereinafter provided. Before such construction is commenced by the owners of the abutting lots or parcels of land, the Village Board shall, upon application by the respective owners for a sidewalk grade, cause such sidewalk grade to be established.

Section 6-1-2 Alteration of Grade Prohibited

No person shall alter the grade of any street, alley, sidewalk or public ground or any part thereof in the Village of Adell by any means whatsoever unless authorized or instructed to do so by the Village Board or Director of Public Works. All such alterations of grade shall be recorded in the office of the Village Clerk-Treasurer.

Section 6-1-3 Regulation of Underground Utilities

- a) **Elevation.** The grade or elevation of all underground construction shall be a minimum of three (3) feet below the established grade of the street, alley, park, public property or easement. The three (3) feet shall be measured between the top of the established grade and the top of the underground construction.
- b) **Approval of Location.** The location of any and all such underground construction must have the approval of the Director of Public Works.
- c) **Filing Plans.** Complete plans for any such construction must be filed with and be approved by the Director of Public Works before construction can begin.
- d) **Inspection.** On request of the Director of Public Works, the utility company must provide opportunity for him to check any construction before it may be covered.
- e) **Conflict with Other Utilities.** If the grade or elevation herein set for the underground construction of utilities shall, in any instance, conflict with other existing utilities, the utility shall be required to lower the elevation of its underground construction, or of the storm sewer, at the election of the Director of Public Works and in accordance with his directions and specifications.
- f) **Establishment of Grade.** At the request of the utility company, the Director of Public Works shall give the utility company an established grade on any streets, alleys, public parks or easements where it proposes to install underground utilities.
- g) **Emergency.** In case of an emergency, when immediate action is necessary in order to protect life or property, the utility company may proceed with underground construction subject to obtaining the approval of such work by the Director of Public Works as soon thereafter as is reasonably possible.

- h) **Restoration of Surface.** In the event of any such underground construction, the utility company shall leave the surface of the ground, or road, in the same condition as before said work was commenced, and in the event of its failure so to do, the Village may proceed to place the surface of the ground or street in such condition at the utility company's expense. Such work shall comply with the provisions of Sections 6-2-3 and 6-2-4.
- i) **Non-Relief from Obligations.** Compliance with this Section does not relieve the utility company from any responsibility of any kind whatsoever by reason of the widening of the travel way, or any other improvements which may become necessary; nor does it relieve it from any liability of any kind or nature whatsoever. Compliance with this Section shall not relieve the utility company from the responsibility or obligation of removing, relocating or moving any of its mains, pipes or property due to the opening, widening or improving of streets, or due to any other changes which may occur by reason of which such moving, relocation or removing may be necessary.

Chapter 2 Streets and Sidewalks

Section 6-2-1 Removal of Rubbish and Dirt from Sidewalks

No owner or occupant shall allow the sidewalk abutting on his/her premises to be littered with rubbish or dirt. If such owner or occupant shall refuse or fail to remove any such rubbish or dirt when notified to do so by the Village Board or its designee, the Village Board or its designee may cause the same to be done and report the cost thereof to the Village Clerk-Treasurer who shall spread the cost on the tax roll as a special tax against the premises, pursuant to Sec. 66.0627, Wis. Stats., or such cost may be recovered in an action against the owner or occupant.

Section 6-2-2 Construction and Repair of Sidewalks; Cost of Curb and Gutter

- a) **Board May Order.** The Village Board may determine that sidewalks or curb and gutter may be constructed, laid, rebuilt or repaired along or upon any public street, right-of-way or highway within the Village. The Village Board may determine or change the width or grade of any street or sidewalk.
- b) **Cost of Sidewalks.**
 - 1) **New Subdivision Sidewalks.** Sidewalks required in new subdivisions and developments shall be paid for by the land divider pursuant to Title 14 of this Code of Ordinances. New sidewalks constructed in existing areas of the Village shall be paid for by adjacent property owners.
 - 2) **Sidewalk Repair and Reconstruction.** It shall be the duty of the abutting property owner to construct and repair, and the duty of the abutting property owner to maintain sidewalks along or upon any street, alley, or highway in the Village of Adell as required by the Village Board and to pay the entire cost thereof.
 - 3) **Assessment a Lien.** Said special assessment shall remain a lien on the premises until paid in full and shall be entered on the tax roll as a special tax as above provided and failure to pay when due shall result in the whole balance being immediately due and payable and collectible as a delinquent tax against the above described property and that all proceedings in relation to the collection, return and sale of the property for delinquent real estate taxes shall apply to such special assessment.
- c) **Permit Required.** No person shall hereafter lay, remove, replace or repair any public sidewalk within the Village of Adell unless he/she is under contract with the Village to do such work or has obtained a permit therefore from the Clerk-Treasurer or Director of Public Works at least two (2) days before work is proposed to be undertaken.
- d) **Standard Specifications for Sidewalk.**
 - 1) **General.**
 - a) All sidewalks shall be constructed of masonry meeting Wisconsin Department of Transportation Standard Specifications, unless otherwise specified in this Section.
 - b) Concrete sidewalk construction shall meet the specifications and provisions set forth in this Section and shall be constructed in locations and to line and grade as established by the Village. All sidewalks constructed in the Village shall conform to the line and grade established by the ordinances or resolutions of the Village. Where no grade has been established as ascertained by the records, the Village Engineer shall prepare and report a grade for the approval of the Village Board; and, when the same has been established, the Village Engineer shall stake out the sidewalk as ordered by the Village Board. No sidewalk shall be laid under the provisions of this Section until a grade therefore has been established by the Village Board.

- 2) **Subgrade.** All earth, dirt and material shall be removed to a depth, not less than eight (8) inches, twelve (12) inches across private driveways, below the grade line; and the space shall be filled with crushed stone, sand or gravel. The base shall be left four (4) inches thick after being tamped, with the stone or gravel to be not larger than one and one-half (1-1/2) inches in diameter and to be free from dirt, dust and foreign matter. Soft, porous and unsuitable subgrade material shall be removed and replaced with sand, gravel, or other satisfactory material and the subgrade shall be thoroughly and uniformly compacted and moistened immediately before the concrete is placed. On embankments, the subgrade shall extend at least one (1) foot beyond each edge of the sidewalk.
- 3) **Concrete.** The minimum quantity of cement per cubic yard shall be six (6) ninety-four (94) pound sacks. Concrete shall be mixed for at least one (1) minute. Gravel shall be of good quality and washed. Concrete shall test two thousand (2,000) pounds compression in twenty-eight (28) days. Bituminous sidewalks are prohibited.
- 4) **Forming.** Concrete shall be placed in straight forms of wood or metal of sufficient strength to resist springing, tipping or other displacement during the process of depositing and consolidating the concrete. Concrete shall be placed in the forms on a moist subgrade, deposited just above the finished grade and consolidated and spaded sufficiently to bring the mortar to the surface and to prevent honeycombing. It shall then be struck off level with the top of the forms and finished with wooden flats. Forms shall be securely fastened, staked, braced and held firmly to required line and shall be sufficiently tight to prevent leakage of mortar, and all forms shall remain in place for twenty-four (24) hours after pour.
- 5) **Jointing, Floating and Finishing.** Soon after screening and while the concrete is still plastic, the surface shall be floated with wood, cork or metal floats or by a finishing machine. At all places where the sidewalk intersects another sidewalk or curb-line, a one-half (1/2) inch expansion joint shall be placed. Transverse expansion joints of one-half (1/2) inch thick and four (4) inches wide and five (5) feet long or pre-molded material shall be located every thirty (30) feet. Sidewalks must be marked off to make blocks five (5) foot square and be at right angles to the parallel lines. Any new sidewalk adjoining an old sidewalk or a sidewalk which abuts curb and gutter shall have one-half (1/2) by four (4) inch expansion joints of pre-molded material.
- 6) **Slope.**
 - a) All forms must be approved by the Director of Public Works or other inspector designated by the Director of Public Works before concrete is poured. To provide adequate drainage, the sidewalk shall slope toward the curb at a minimum rate of one-half (1/2) inch per foot of width of sidewalk. All joints and edges shall be finished with a one-fourth (1/4) inch radius edging tool.
 - b) In cases where the grade exceeds fifteen percent (15%), steps or special construction shall be required to fit the existing conditions. Such details shall be prepared by the Village Engineer and approved by the Village Board before construction of the walk is started.
 - c) Sidewalks shall be constructed within the limits of the street, and unless otherwise specifically indicated, there shall be a one (1) foot strip of street property left between the property line and the edge of the sidewalk.
- 7) **Width and Thickness.**
 - a) Residential walks shall be five (5) feet in width, laid twelve (12) inches outside property line, but not less than four (4) inches in thickness, except within driveway approaches where the minimum thickness shall be seven (7) inches. In the alternative, the Village Board may direct that reconstructed sidewalks match the width of existing adjacent sidewalks.
 - b) Sidewalks in front of commercial or industrial establishments shall be not less than eight (8) feet in width and five (5) inches in thickness except within driveway approaches where the minimum thickness shall be seven (7) inches.
- 8) **Finishing.** The concrete shall be struck off true to grade, finished smooth and given a broom finish. All edges shall be rounded. No tool marks shall be left on exposed surfaces. In case of

rain, the walk shall be covered to protect the surface from being damaged. Walks shall be kept free from all traffic at normal temperatures for forty-eight (48) hours and in cold weather [below fifty (50) degrees F.] for ninety-six (96) hours. No concrete shall be poured when the temperature may be expected to fall below thirty-five (35) degrees F. in any seventy-two (72) hour period or upon frozen subgrade.

9) **Curling and Drying.** As soon as any of the concrete work herein before mentioned has been finished and hardened sufficiently to prevent excessive marring of the surface, it shall be cured and protected against rapid drying. Failure to comply with this requirement shall be deemed sufficient cause for suspension of the work. Curing shall be accomplished by the "Impervious Coating," "Wet Fabric" or "Paper" methods. For impervious coating or membrane curing, only those materials meeting requirements of ASTM Spec. C156-44T, "Method of Test for Efficiency of Materials for Curing Concrete" shall be used. Said specifications are hereby adopted by reference as if fully set forth herein.

10) **Cold Weather Requirements.** When the temperature is less than forty degrees Fahrenheit (40°F), all concrete placed in the forms shall have a temperature between fifty degrees Fahrenheit (SOT) and seventy degrees Fahrenheit (70°F) and shall meet the requirements as per Wisconsin Department of Transportation specifications for cold weather concrete.

11) **Variances.**

a) **Location.** Where the location of a sidewalk in accordance with the specifications established herein would conflict with the location of trees, or the root systems thereof, a written variance to the specifications may be issued by the Director of Public Works permitting the sidewalk to be located so as to eliminate or reduce such conflict. No variance shall be issued if the public safety or welfare would be adversely affected thereby. No fee shall be charged for such variance.

b) **Material.** Where the property owner desires to use non-standard materials such as brick, aggregate or cobblestone, in the construction of a sidewalk, a written variance to the specifications established herein may be issued by the Village Board to permit the use of such non-standard material. No variance shall be granted for any portion of a sidewalk which crosses or is part of a driveway, nor shall a variance be granted if the public safety or welfare would be adversely affected thereby. A condition of the granting of a variance under this subparagraph shall be the execution and recording of an indemnity agreement running with the land binding the property owner, his/her successors and assigns, holding the Village harmless from any liability, loss or damage resulting from the use of such non-standard materials. An application fee as prescribed in Section 1-3-1 shall be paid at the time of applying for the variance.

e) **Repair or Replacement of Defective Sidewalks.**

1) **Sidewalk Repair or Replacement.** Pursuant to Sec. 66.0907, Wis. Stats., the Village Board may order property owners to repair or remove and replace any sidewalk which is unsafe, defective or insufficient. If the property owner shall fail to so repair or remove and replace such sidewalk for a period of twenty (20) days after service of the notice provided in Sec. 66.0907, Wis. Stats., the Village Board shall cause the necessary repairs or construction of such sidewalk and the total cost of such repair or construction shall be divided equally between the Village and the property owner. The property owner's share may be entered upon the tax roll as a special tax against said lot or parcel of land.

2) **Repair Criteria.**

a) The Village Board may determine that any sidewalk which is unsafe, defective, or insufficient be repaired or removed and replaced with a sidewalk in accordance with this Section. The existence of any one or more of the hereinafter enumerated characteristics shall determine whether a sidewalk is defective or insufficient:

- (1) One (1) inch or more vertical differential between adjacent sharp edged individual sidewalk blocks (crack in slab) and between adjacent round-edged individual sidewalk blocks (joint).
 - (2) One and one-fourth (1-1/4) inch horizontal distance between adjacent individual sidewalk blocks.
 - (3) Deterioration of the surface to a vertical depth of one-half (1/2) inch or more within each individual sidewalk block.
- b) If eighty percent (80%) of a property owner's sidewalk blocks are determined to be defective or insufficient, the entire sidewalk shall be replaced.
- f) **Illegal Sidewalks.** No sidewalk which shall be constructed contrary to the provisions of this Section shall be considered a legal sidewalk and the same may be ordered to be replaced with a legal sidewalk and with one that is in conformity with this Section, the same as if no sidewalk whatever had been built or constructed in the place where any such sidewalk is located.
- g) **Curb and Gutter.**
- 1) Curb and gutter shall be installed in accordance with specifications established by the Street Committee.
 - 2) Special assessments for all new and replacement curb and gutter shall be levied at one hundred percent (100%) of total cost.

Section 6-2-3 Excavations of Streets, Alleys, Public Ways and Grounds

- a) **Permit Required.**
- 1) **Permit to Be Obtained.** No person, partnership or corporation, or their agents or employees or contractors, shall make or cause to be made any opening or excavation in any public street, public alley, public way, public ditch, public ground, public sidewalk or Village-owned easement within the Village of Adell without a permit therefore from the Clerk-Treasurer or Director of Public Works.
 - 2) **Fee.** There shall be a fee prescribed in Section 1-3-1 for a street opening permit. Applications may be made for multiple street openings on one (1) application form; however, each opening must be listed at the time the application is submitted to the Director of Public Works or Clerk-Treasurer for approval. If the street opening is made prior to the receipt of an approved street opening permit from the Director of Public Works or Clerk-Treasurer, the application and review fee shall be Seventy-five Dollars (\$75.00) plus any actual expenses.
 - 3) **Fee; Emergency Excavation.** In the event of an emergency excavation for the protection of property, life, health, or safety and as authorized in Section 6-2-4(h), there shall be no permit fee (except any actual Village expenses shall be charged to the permittee) provided the application for the street opening permit is filed with the Director of Public Works or Clerk-Treasurer within two (2) regular business days of the excavation in accordance with Section 6-2-4(h). If the permit application for the emergency excavation is not filed within two (2) regular business days, the application and review fee shall be Seventy-five Dollars (\$75.00) plus any actual Village expenses.
 - 4) **Surcharge.** In addition to any permit fees or Village expenses, a surcharge shall be levied for any street opening which is in, or disturbs, the paved portion (final surface) of any public street, public alley, public way, public ground, public sidewalk or Village-owned easement within the Village of Adell. The surcharge shall be determined as follows:

Age of the Final Paving	Surcharge
New pavement to 1 year	5 times the \$75 late permit fee
1 year to 2 years	4 times the \$75 late permit fee

2 years to 3 years
3 years to 4 years
4 years to 5 years
More than 5 years

3 times the \$75 late permit fee
2 times the \$75 late permit fee
1 times the \$75 late permit fee
No surcharge

- b) **Application for Permit.** The application for a permit shall be in writing and signed by the applicant or his/her agent. The applicant shall submit to the Clerk-Treasurer or Director of Public Works, at the time the permit is applied for, sufficient information relating to the work to be done including the general location and nature of the work and the method applicant proposes to use in doing the work. The Clerk-Treasurer or Director of Public Works shall determine if sufficient information is submitted.
- c) **Exception.** The provisions of this Section shall not apply to Village excavation work done under the direction of the Village Board or Director of Public Works.
- d) **Validity of Permit.** Permits shall be valid for a period of thirty (30) days from the date of approval, except as provided for under Section 6-2-4(g) for pavement replacement.
- e) **Renewal of Permit.** If operations have begun under an approved permit and will continue beyond the thirty (30) day validation period, the permittee shall apply for a thirty (30) day permit renewal by written request to the Clerk-Treasurer or Director of Public Works. Permit renewals shall be issued at the discretion of the Clerk-Treasurer or Director of Public Works.
- f) **Village Standards.** All street work shall be performed in accordance with the current standard specifications for street openings found in this Section and Section 6-2-4. Any damaged curb and gutter, sidewalk or grass-covered area shall be restored to the condition prior to damage.
- g) **Insurance.** At the time of permit application, a permittee must furnish the Village satisfactory written evidence that he/she has in force and will maintain during the life of the permit and the period of excavation, insurance, with the Village of Adell named as an additional insured, as follows:
- 1) **Worker's Compensation.** Worker's compensation with limits as prescribed by the State of Wisconsin.
 - 2) **Motor Vehicle Liability.** Comprehensive motor vehicle liability with limits of Two Hundred Fifty Thousand (\$250,000.00) for injuries to one (1) person and Five Hundred Thousand (\$500,000.00) for any one (1) accident and property damage of not less than One Hundred Thousand Dollars (\$100,000.00). Motor vehicle liability shall cover owned, non-owned and hired vehicles.
 - 3) **General Liability.** Comprehensive general liability, with limits of not less than One Million Dollars (\$1,000,000.00) each occurrence. The insurance coverage shall include the acts or omissions of any contractor, his/her employees, agents or subcontractors, and include explosion, collapse and underground liability coverage. A form of blanket contractual liability to indemnify and save harmless the Village of Adell, its officers, agents and employees from any and all liability for accidents or damage caused by or arising from any work covered by the permit shall also be included in such insurance coverage.
 - 4) **Completed Operations and Product Liability.** This policy shall provide completed operations and product liability coverage for the period of time set forth in the permit and any extensions thereof and for a period one (1) year after final completion of the work. Limits of liability shall be the same as general liability.
 - 5) **Umbrella Policy.** The limits of liability mentioned above can be provided through split limits or through a combination of underlying an umbrella liability. Limits mentioned are the minimum to be provided under any policy or combination of policies.
- h) **Bond.**
- 1) Whenever the Director of Public Works estimates that an excavation/opening project will involve over Five Thousand (\$5,000.00) in work and before a permit for excavating or opening any street or public way for such project may be issued, the applicant must execute and deposit with the Village Clerk-Treasurer, determined and approved by the Director of Public Works, an indemnity bond in the sum of not less than One Thousand Dollars (\$1,000.00) up to Ten

Thousand Dollars (\$10,000.00), conditioned that he/she will indemnify and save harmless the Village of Adell and its officers from all liability for accidents and damage caused by any of the work covered by his/her permit, and that he/she will fill up and place in good and safe condition all excavations and openings made in the street, and will replace and restore the pavement over any opening he/she may make as near as can be to the state and condition in which he/she found it, and keep and maintain the same in such condition, normal wear and tear excepted, to the satisfaction of the Village Board for a period of one (1) year, and that he/she will pay all fines of forfeitures imposed upon him/her for any violation of any rule, regulation or ordinance governing street openings or drain laying adopted by the Village Board and will repair any damage done to existing improvements during the progress of the excavation in accordance with the ordinances, rules and regulations of the Village. Such statement shall also guarantee that, if the Village shall elect to make the street repair, the person opening the street will pay all costs of making such repair and of maintaining the same for one (1) year.

- 2) Faulty work or materials shall be immediately replaced by the permittee upon notice by the Village. Failure to correct deficiencies shall result in a one (1) year revocation of the right to obtain a street opening permit. The Village shall repair the deficiencies and bill the permittee for all labor, materials and equipment used plus twenty percent (20%) for administration.
 - 3) The person who does such restoration shall be responsible therefore for one (1) year from the date of the completion of the work and shall file a written guarantee or surety bond to that effect with the Village in an amount determined by the Village Board.
 - 4) Whenever the Village Board shall find that any such work has become defective within one (1) year of the date of completion, it shall give written notice thereof to the contractor or to his/her surety stating the defect, the work to be done, the cost thereof and the period of time deemed by the Village Board to be reasonably necessary to complete said work. After receipt of such notice, the contractor or the surety must, within the time specified, repair the defect or indemnify the Village for the cost of doing the work as set forth in the notice.
 - 5) An annual bond may be given under this Section covering all excavation work done by the principal for one (1) year beginning January 1, which shall be conditioned as specified above and in the amount determined by the Village Board as necessary to adequately protect the public and the Village.
- i) **Public Utilities.** All public utilities as defined in Sec. 66.0801 and 196.01, Wis. Stats., are hereby required to be bound by the terms and conditions of this Section and Section 6-2-4, any and all subparagraphs there under, except that a Village public utility as defined within this Section shall not be required to post the indemnity bond.

Section 6-2-4 Regulations Governing Excavations and Openings

- a) **Frozen Ground.** No openings in the streets, alleys, sidewalks or public ways shall be permitted between November 15th and April 1st except where it is determined by the Village Board or its designee to be an emergency excavation.
- b) **Protection of Public.**
 - 1) Every opening and excavation shall be enclosed with sufficient barriers, signing, and such other traffic control devices as may be required by the Village Board or its designee, and in accordance with Section VI of the Manual of Uniform Traffic Control Devices. Sufficient warning lights shall be kept on from sunrise to sunset. No open flame warning devices shall be used. Except by special permission from the Director of Public Works, no trench shall be excavated more than two hundred fifty (250) feet in advance of pipe or conduit lying nor left unfilled more than five hundred (500) feet from where pipe or conduit has been laid.
 - 2) All necessary precautions shall be taken to guard the public effectively from accidents or damage to persons or property through the period of the work. Each person making such opening shall

be held liable for all damages, including costs incurred by the Village in defending any action brought against it for damages, as well as cost of any appeal, that may result from the neglect by such person or his/her employees of any necessary precaution against injury or damage to persons, vehicles or property of any kind.

- 3) Unless otherwise approved, a minimum of one (1) lane of traffic in each direction shall be provided. Every effort shall be made on the part of the permittee to provide reasonable access to all properties adjacent to his/her project. In the event traffic is limited to less than one (1) lane in each direction, a flagman or temporary traffic control signal shall be provided so as to safely cycle traffic in each direction past the work area.
 - 4) The permittee shall perform the work in such a manner so as not to disrupt the flow of traffic in the area or endanger the safety of workmen or passersby. It shall be the responsibility of the permittee to prevent traffic backup during construction operation. The permittee shall notify the Director of Public Works twenty-four (24) hours prior to commencement of excavation of the location and extent of the excavation, unless the excavation is an emergency excavation as identified in Section 6-2-4(b).
 - 5) When the operations will result in the loss of any utility service to private properties, the private properties shall be notified in writing or by personal contact at least twelve (12) hours prior to the loss of service, unless the operations are part of an emergency excavation as defined in Section 6-2-4(g).
 - 6) Trenches adjacent to the roadway left open during non-working hours shall be protected with snow fence along the entire trench edge and shall be marked with flashing barricades at each end.
 - 7) No equipment or construction materials may be stored during non-working hours within Village roadway right-of-way.
 - 8) No steel track construction equipment may be driven on or over paved Village roadways.
 - 9) Prior to beginning any work on Village roadways, the Village Clerk-Treasurer's office and Director of Public Works shall be given the names and telephone numbers of at least two (2) contractor employees who may be contacted during non-working hours.
 - 10) Construction materials spilled or tracked on pavement shall be immediately swept off by power broom equipment.
 - 11) No excavated materials may be stored temporarily or permanently within Village roadway right-of-way.
 - 12) The Village may elect to have the Village or an outside contractor make the pavement repair for any street or sidewalk opening, in which case the cost of making such repair and of maintaining it for one (1) year shall be charged to the person making the street opening.
- c) **Pavement Removal.**
- 1) Removal of existing pavement shall be to neat, straight lines. The permittee shall make a final saw cut in the existing pavement after backfilling. Excavations shall be kept to the minimum possible and acceptable for the convenience and safe performance of his/her work and in accordance with all applicable codes and regulations.
 - 2) Precautions shall be taken to prevent damage to road pavements. Sheathing and bracing or the use of a portable trench box should be used to prevent undermining of material below the existing pavement. If damage is done to the pavement, it shall be restored.
 - 3) If the pavement is damaged during excavation beyond the original saw cut lines, it shall be saw cut again along neat, straight lines. The finished saw cut shall leave a regular rectangular section for pavement replacement. Should the street opening occur within adjacent or close to an existing patch or require more than one (1) opening within a short distance, the permittee shall identify and locate the existing patches or additional openings on the permit application form. The Director of Public Works shall, on the basis of an on-site inspection, approximate the boundaries of the pavement replacement area.

- 4) Pavement replacement areas with the long dimension in the direction of travel shall have the long dimension parallel with the curb line or the direction of travel. Pavement replacement areas in concrete pavements shall be parallel with or at right angles to the direction of travel.
 - 5) The Director of Public Works may order the permittee to remove and replace up to one (1) full lane width of pavement along the patched or excavated area. Special care shall be taken with concrete pavement to produce a vertical face on the existing concrete at the point of the saw cut to insure a full depth of concrete at the joint.
- d) **Excavation.**
- 1) All excavated material shall be piled in a manner such that pedestrian and motor traffic is not unnecessarily disrupted. Gutters shall be kept clear or other satisfactory provisions made for street drainage, and natural watercourses shall not be obstructed.
 - 2) Excavated material to be used for backfilling of the trench must be so handled and placed as to be of as little inconvenience as practical to public travel and adjoining tenants.
- e) **Backfilling.**
- 1) All backfill material shall be free from cinders, ashes, refuse, vegetable or organic matter, boulders, rocks or stones greater than eight (8) inches in their greatest dimension, frozen lumps or other material which in, in the opinion of the Director of Public Works, is unsuitable.
 - 2) In refilling the excavation, if there is not sufficient material excavated suitable for refilling, the deficiency shall be made up with material, approved prior to use by the Director of Public Works, hauled in.
 - 3) Wherever an excavation crosses an existing utility, pipe or other structure, backfill shall be carefully compacted in stages from the bottom of the excavation. Any sanitary sewer, storm sewer, water, telephone, natural gas or other service shall not be interrupted by the permittee. It shall be the Permittee's responsibility to have the various utilities locate and mark their facilities prior to excavation.
 - 4) Backfill of excavated area shall be done per Attachment A — Special Provisions for Backfilling. Slurry backfill shall first be placed as noted above, then twelve (12) inches (after compaction) of crushed aggregate of gradation No. 3 shall be placed, and then five (5) inches of bituminous concrete pavement (hot mix, surface course) shall be laid in two (2) compacted lifts.
 - 5) When allowed by the Village, mechanical compaction may be used on all materials used for trench backfill. Each layer (12-inch maximum) shall be uniformly compacted to a dry density of at least ninety-five percent (95%) of the maximum dry density as determined by the Modified Proctor Test (ASTM-1557).
 - 6) All excavations shall be subject to testing by the Village. Backfilled material not achieving the above compaction requirements shall be removed and re-compacted by the permittee. The cost of any retesting shall be paid by the permittee.
 - 7) When the sides of the trench will not stand perpendicular, sheathing and braces shall be used to prevent caving. No timber, bracing, lagging, sheathing or other lumber shall be left in any trench. At no time shall any street pavements be permitted to overhang the excavation.
- f) **Notice.** It shall be the duty of the permittee to notify the Clerk-Treasurer or Director of Public Works and all public and private individuals, firms and corporations affected by the work to be done at least one (1) business day before such work is to commence. The Clerk-Treasurer or Director of Public Works shall also be notified at least four (4) hours prior to backfilling and/or restoring the surface.
- g) **Pavement Replacement.**
- 1) Backfill material shall be left below the original surface to allow for four (4) inches of three (3) inch crushed stone and four (4) inches of three-quarter (3/4) inch crushed stone, plus the thickness of the required pavement structure. If paving will not occur as part of the initial street restoration operation, the balance of the opening to the original surface elevation shall be backfilled with compacted three-quarter (3/4) inch crushed stone.
 - 2) Bituminous pavement shall be placed the full depth of the existing pavement or five (5) inches, whichever is greater. Bituminous pavement shall be placed in a maximum of a two and one-half (2-

- 1/2) inch base layer and a two and one-half (2-1/2) inch top layer, with each layer compacted to maximum density and shall consist of Wisconsin Department of Transportation Gradation No. 1 for the binder course and Wisconsin Department of Transportation No. 3 for the surface course. The finished surface shall be smooth and free of surface irregularities and shall match the existing pavement and any castings or street appurtenances. Allowable deviations shall be no more than one-quarter (1/4) inch as measured with a ten (10) foot straight edge. If hot mix is temporarily not available, the hot mix shall be temporarily replaced with cold mix. The cold mix shall be removed and replaced with hot mix upon availability.
- 3) Concrete pavement shall be placed to the full depth of the existing pavement or seven (7) inches, whichever is greater. Concrete used shall not contain calcium chloride. The surface shall be given a light broom finish. The edges shall be tooled to prevent spalling at the saw cut edge. The surface shall be evenly and completely sealed with a white pigmented curing compound. The surface shall be protected from traffic for a minimum of three (3) days. Tie bars shall be installed as directed by Village officials.
 - 4) All permanent restoration of street, curb and gutter shall be of the same type and thickness as the curb and gutter which abuts. The grade of the restored curb and gutter shall conform to the grade of the existing adjacent curb and gutter. Existing grass and terrace areas shall be covered with a minimum of four (4) inches of topsoil. Topsoil shall be seeded with perennial grass seed at a rate of two (2) pounds per one thousand (1,000) square feet.
 - 5) All permanent restoration of driveways and sidewalks shall conform to the manner of construction as originally placed and to the lines and grades as given by the Village Engineer. No patching of concrete driveway areas will be allowed between joints or dummy joints.
 - 6) In emergency excavations during winter months when it is not possible to replace the removed pavement with a like material, the excavation shall be temporarily resurfaced with a minimum of three (3) inches of cold mix bituminous material. This temporary wearing surface shall be compacted and rolled smooth. These temporary wearing surfaces shall be removed and replaced with material as specified above by not later than the following June 1st, except as provided above. Permanent pavements shall be replaced within sixty (60) days of the date of the permit.
 - 7) When a street is reconstructed, utility laterals shall also be installed, including sump pump laterals, even if not immediately needed.
- h) **Emergency Excavation.** In the event of an emergency, any person, firm or corporation owning or controlling any sewer, gas main, water main, conduit or other utility in or under any public street, alley easement, way or ground and his/her agents and employees make take immediate proper emergency measures to remedy dangerous conditions for the protection of property, life, health or safety without obtaining an excavation permit, provided that such person, firm or corporation shall apply for an excavation permit not later than the next business day and shall notify the Village office immediately.
 - i) **Excavation in New Streets Limited.** Whenever the Village Board determines to provide for the permanent improvement or repaving of any street, such determination shall be made not less than thirty (30) days before the work of improvement or repaving shall begin. Immediately after such determination by the Village Board, the Clerk-Treasurer shall notify each person, utility or other agency owning or controlling any sewer, water main, conduit or other utility in or under said street or any real property abutting said street, that all such excavation work in such street must be completed within thirty (30) days. After such permanent improvement or repaving, no permit shall be issued to open or excavate said street for a period of five (5) years after the date of improvement or repaving unless, in the opinion of the Village Board or its designee, conditions exist which make it absolutely essential that the permit be issued. Every effort shall be made to place gas, electric, telephone and television cable lines in street terraces.
 - j) **Repair by Village.** The Village may elect to make the pavement repair for any street or sidewalk opening, in which case the cost of making such repair and of maintaining it for one (1) year shall be

charged to the person making the street opening. In the event such charges are not paid within ninety (90) days of actual notice of the same having been furnished the applicant and owner of the premises for which said permit was issued, it shall become a lien against said premises and thereafter be assessed and collected as a special tax.

Section 6-2-5 Obstructions and Encroachments

- a) **Obstructions and Encroachments Prohibited.** No person shall encroach upon or in any way obstruct or encumber any street, alley, sidewalk, public grounds or land dedicated to public use, or any part thereof, or permit such encroachment or encumbrance to be placed or remain on any public way adjoining the premises of which he/she is the owner or occupant, except as provided in Subsections (b) and (c).
- b) **Exceptions.** The prohibition of Subsection (a) shall not apply to the following:
- 1) Temporary encroachments or obstructions authorized by permit under Section 6-2-6 of this Section pursuant to Sec. 66.0425, Wis. Stats.
 - 2) Building materials for the period authorized by the Director of Public Works which shall not obstruct more than one-half (1/2) of the sidewalk or more than one-third (1/3) of the traveled portion of the street and which do not interfere with the flow in the gutters.
 - 3) Excavations and openings permitted under Sections 6-2-3 and 6-2-4 of this Code.
 - 4) Signs or clocks attached to buildings which project outward from properties not more than six (6) feet from the face of any such building, unless otherwise approved and which do not extend below any point ten (10) feet above the sidewalk, street or alley, unless otherwise approved by the Village Board.
 - 5) Awnings which do not extend below any point seven (7) feet above the sidewalk, street or alley.
 - 6) Public utility encroachments authorized by state law or the Village Board.
 - 7) Goods, wares, merchandise or fixture being loaded or unloaded which do not extend more than three (3) feet on the sidewalk, provided that such goods, wares, etc. do not remain thereon for a period of more than four (4) hours.
- c) **Standards.** Property owners may place certain fixtures on sidewalks which immediately adjoin their property if the following requirements are met:
- 1) The property must be located in an area used for commercial uses.
 - 2) The fixture(s) shall not be physically attached to the sidewalk, any street fixture or any adjacent building, and shall be of a temporary design.
 - 3) The placement of the fixture shall not significantly impede the flow of pedestrian traffic on the sidewalk. In no event shall the fixture reduce the unobstructed sidewalk width to less than three (3) feet at any point.
- d) **Removal by Village for Sidewalk Obstructions and Encroachments.** In addition to any other penalty imposed, if any Village enforcement official determines that a sidewalk is unlawfully obstructed in violation of this Section, he/she shall issue a written notice to the owner or occupant of the premises which adjoins the obstructed sidewalk directing that the obstruction be removed within twenty-four (24) hours.
- e) **Removal by Village for Obstruction and Encroachments Located in the Village Streets, Alleys, Public Grounds or Lands Dedicated for Public Use.** In addition to any other penalty imposed, if any Village enforcement official determines that a Village street, alley, public grounds or land dedicated for public use is obstructed or encumbered, he/she shall issue a written notice to the property owner of the premises which adjoin the obstructed public area directing that the obstruction be removed within twenty-four (24) hours.
- f) **Failure to Remove Obstruction.**
- 1) If the owner or occupant fails to remove the obstruction within the time period established in Section (d) or (e) respectively, any Village enforcement official shall cause the removal of the obstruction, keeping an account of the expense of the abatement, and such expenses shall be

charged to and paid by such property owner. Notice of the bill for abatement of the obstruction shall be mailed to the owner of the premises and shall be payable within ten (10) calendar days from receipt thereof. Within sixty (60) days after such costs and expenses are incurred and remain unpaid, the Clerk-Treasurer shall enter those charges onto the tax roll as a special tax as provided by the State Statutes.

- 2) The failure of the Clerk-Treasurer to record such claim or to mail such notice or the failure of the owner to receive such notice shall not affect the right to place the Village expense on the tax rolls for unpaid bills for abating the obstruction as provided for in this Section.

Section 6-2-6 Street Privilege Permit

- a) **When Required.** Permits for the use of the streets, alleys, sidewalks or other public ways or places of the Village may be granted to applicants by the Clerk-Treasurer or for the purpose of moving any building or structure or of encumbering the street, alley, sidewalk or way with materials necessary in and about the construction or demolition of any building or structure, provided such applicant has complied with the other requirements of this Section and has obtained a building permit if required by this Code of Ordinances. The Clerk-Treasurer shall request advisory recommendations from the Director of Public Works, Chief of Police and/or Building Inspector prior to issuance of the permit. Village officials may attach conditions to the permit, including proof of liability insurance.
- b) **Bond.** No street privilege permit shall be issued until the applicant shall execute and file with the Clerk-Treasurer a bond in an amount determined by the Director of Public Works not exceeding Ten Thousand Dollars (\$10,000.00), conditioned that the applicant will indemnify and save harmless the Village from all liability for accidents or damage caused by reason of operations under said permit and will remove such encumbrance upon termination of the operations and will leave the vacated premises in a clean and sanitary condition and repair any and all damage to the streets, alleys, sidewalks or public property of the Village resulting from such building or moving operations. Upon request, the Village Board may waive this requirement.
- c) **Fee.** The fee for a street privilege permit shall be as prescribed in Section 1-3-1, plus any actual Village costs.
- d) **Conditions of Occupancy.** The permission to occupy or obstruct the streets, alleys, sidewalks or public grounds is intended only for use in connection with the actual erection, alteration, repair, removal or moving of buildings or structures and shall be given upon the following terms and conditions and subject to revocation without notice by the Village Board, Director of Public Works, Chief of Police, or Building Inspector for violation thereof:
 - 1) Such temporary obstruction shall cover not more than one-third (1/3) of any street or alley.
 - 2) Obstructions shall be sufficiently lighted at night so as to be in full view of the public from all directions.
 - 3) Sidewalk traffic shall not be interrupted, but temporary sidewalks of not less than four (4) feet in width guarded by a closed fence at least four (4) feet high on both sides may be maintained during the period of occupancy.
 - 4) The process of moving any building or structure shall be as continuous as practicable until completed and, if ordered by the Village Board, shall continue during all hours of the day and night.
 - 5) No building or structure shall be allowed to remain overnight on any street crossing or intersection or so near thereto as to prevent easy access to any fire hydrant.
 - 6) Buildings shall be moved only in accordance with the route prescribed by the Village Board.
 - 7) Upon termination of the work necessitating such obstruction, all parts of the streets, alleys, sidewalks or public grounds occupied under the permit shall be vacated, cleaned of all rubbish and obstructions and placed in a safe condition for public travel at the expense of the permittee.

- e) **Termination.** All street privilege permits shall automatically terminate at the end of three (3) months from the date of issuance unless an earlier termination date is specified thereon at the discretion of the Clerk-Treasurer.
- f) **Removal by Village.** In addition to any other penalty imposed, if the owner or occupant of the premises adjoining any lawfully obstructed sidewalk shall remove or neglect to remove such obstruction within twenty-four (24) hours after such notice from the Village Board to do so, it shall be the duty of the Village Board to remove such obstruction and make return of the costs and expenses thereof to the Clerk-Treasurer who shall enter such cost on the next annual tax roll as a special charge against the property abutting such obstructed sidewalk, and such sum shall be levied and collected as other special taxes against real estate.

Section 6-2-7 Snow and Ice Removal

- a) **Removal from Sidewalks.** Within twenty-four (24) hours after the cessation of any fall of sleet or snow, it shall be the duty of the owners and/or the occupants of any lot or parcel of land in the Village of Adell to remove, or cause to be removed, the snow or sleet from any and all sidewalks adjacent to the premises of such owner or occupant, and to keep the same free and clear of snow and ice for the full width of the sidewalk.
- b) **Failure to Remove.** In case of failure or neglect of any owner or occupant of any land or parcel of land to remove the snow or sleet (ice) from sidewalks as specified in Subsection (a) within the time set forth in said Subsection and, after twenty-four (24) hours after the cessation of any fall of snow, the owner or occupant has failed to remove such snow from sidewalks as specified in Subsection (a), the Director of Public Works shall remove or cause the snow or sleet (ice) to be removed from any and all sidewalks and cross-sidewalks that may be so neglected by the owner or occupant, and a fee established by the Village Board shall be assessed against the owner or occupant for the cost and expense of moving such snow or sleet (ice). In the event a property owner has not paid all bills relating to ice or snow removal by the time that real estate taxes and other special charges are levied, the Clerk-Treasurer shall enter in the tax roll as a special tax against the real estate involved the total unpaid charges for ice and snow removal for the previous year. The ice and snow removal charges shall be collected in all respects like other taxes upon real estate and interest shall accrue thereon in like manner.
- c) **Snow and Ice Not to Encroach.** No person shall push, shove or in any way deposit any snow or ice onto any public streets, alley, sidewalk or public lands dedicated to public use except for parcels or lots located where existing buildings are constructed within five (5) feet of the street right-of-way and the sidewalks exist from the Village right-of-way to the curb line. In such instances, the owners, occupants and/or employees of parcels or lots shall be permitted to deposit snow and ice from their sidewalks onto the public streets. Failure to remove snow and ice within twenty-four (24) hours shall also constitute a public nuisance and subject responsible persons to the penalties applicable for violation of Village public nuisance ordinances.
- d) **Enforcement.** All sworn police officers and other designated Village officials and employees are hereby authorized and directed to enforce the provisions of this Section.
- e) **Continued Violations.** Each twenty-four (24) hour period where a violation occurs shall constitute a separate offense under this Section for enforcement purposes. Repeated violations or subsequent additional accumulations of snow and/or ice shall not nullify any pending notice issued under this Section. Failure to remove snow and ice within twenty-four (24) hours shall also constitute a public nuisance and subject responsible persons to the penalties applicable for violation of Village public nuisance ordinances.
- f) **Abatement after Notice.** Failure of the owner, occupant or person in charge of any parcel or lot to cause the removal of snow and/or ice within the time established under Subsection (a) shall result in a citation being issued to violators and/or the Village causing the removal of said snow and/or ice and billing the cost thereof pursuant to Subsection (g) below.

- g) **Expense.** An account of the expenses incurred by the Village to abate the snow and/or ice hazard shall be kept and such expenses shall be charged to and paid by the parcel or lot owner. Said expenses shall be not less than Thirty Dollars (\$30.00). Notice of the bill for the removal of snow and/or ice shall be mailed to the last-known address of the owner of the parcel or lot and shall be payable within ten (10) calendar days from the receipt thereof. Within thirty (30) days after such costs and expenses are incurred and remain unpaid, the Clerk-Treasurer shall enter those charges onto the tax roll as a special tax as provided by Sec. 66.0627, Wis. Stats.
- h) **Penalty.** In addition to the provisions set forth in this Section, any person, firm or corporation who violates the provisions of this Section shall be subject to a penalty as provided in Section 1-1-6 of this Code of Ordinances.

Section 6-2-8 Terrace Areas

- a) **Definition.** The definition of "terrace" shall be as defined in Section 6-4-2(k).
- b) **Noxious Weeds; Paving.** All that part of a residential terrace not covered by a sidewalk shall be kept free and clear of all noxious weeds and shall not be paved, surfaced or covered with any material which shall prevent the growth of plants and shall be maintained as a lawn, except in areas specifically approved by the Village Board or its designee. Basketball backstops, statuary, structures, flag poles and other objects shall not be placed in the terrace area.
- c) **Responsibility to Maintain.** Every owner of land in the Village whose land abuts a terrace is required to maintain, or have maintained by his/her tenant, the terrace directly abutting such land as provided in this Section and elsewhere in this Code. Every owner shall keep mailboxes located on a terrace free and clear of snow.

Section 6-2-9 Vaults

All vaults and cisterns under sidewalks shall be prohibited.

Section 6-2-10 Requests for Improvements

Requests or petitions by Village property owners for new streets, street resurfacing, curb and gutter, storm sewers, utility work and sidewalks shall be presented to the Village Board on or before September 15th to be considered for installation in the following year.

Section 6-2-11 Unlawful Dumping on Streets

It shall be unlawful for any person to deposit or cause to be deposited, dump, sort, scatter or leave any rubbish, stone, wire, earth, ashes, cinders, sawdust, hay, glass, manure, filth, paper, snow, ice, dirt, grass, leaves, construction waste, garbage or other offensive or noxious material in any public street, sidewalk, alley, or upon any public property or upon any property of another, without the express permission of the owner of occupant thereof. Such unlawful material or obstruction may be removed by the Village and the cost thereof billed to the violator pursuant to Sec. 66.0627, Wis. Stats.

Section 6-2-12 Obstruction of Public Ditches

No person shall in any manner obstruct or cause to be obstructed the free passage of water in any public gutter, ditch, culvert, swale or drain or place or cause to be placed any rubbish, dirt, sand, gravel or any other matter or thing so that the same is likely to be carried by the elements into any public gutter, ditch, culvert, swale or drain. Such unlawful material or obstruction may be removed by the Village and the cost thereof billed to the violator pursuant to Sec. 66.0627, Wis. Stats.

Section 6-2-13 Street Numbers

- a) **Numbering System Established.** There is hereby established a uniform system of numbering houses and buildings fronting on all streets, avenues and public ways in the Village of Adell, and all houses and buildings shall be numbered in accordance with the provisions of this Section.
- b) **Numbering to Begin at Base Line.**
- 1) **100 Numbers to Each Block.** The numbering for each street shall begin at the base line. The numbers within the first block shall be from one thousand (1000) to one thousand ninety-nine (1099) and the numbers in each surrounding block shall increase from the base line in units of one hundred (100), namely, the first block shall be one thousand one hundred (1100) to one thousand one hundred ninety-nine (1199), the second block shall be one thousand two hundred (1200) to one thousand two hundred ninety-nine (1299), the third block shall be one thousand three hundred (1300) to one thousand three hundred ninety-nine (1399), etc. There shall be assigned one hundred (100) numbers to each block, square or space that would be one (1) block or square, if streets each way were so extended as to intersect each other, and one (1) number shall be assigned to each twenty-two (22) feet of frontage. In blocks or equivalent space longer than one thousand one hundred (1,100) feet which is not intersected by a street, if extended, the total length of space divided by fifty (50) shall be used to determine the feet of frontage assigned to each number.
 - 2) **Blocks of Different Lengths.** Where blocks of different lengths occur on opposite sides of a street, the numbers on both sides shall be assigned on the basis of the shorter blocks, unless the Village Clerk-Treasurer otherwise determines.
- c) **Entrances Requiring Numbers.** All lots and houses on the north and west side of all streets shall be numbered with odd numbers each commencing with the one hundred (100) assigned to that block, and shall increase from the base line one (1) number for each twenty-two (22) feet of frontage or fraction thereof, except as provided in Subsection (c). Where any building has more than one (1) door serving separate occupants, a separate number shall be assigned to each door serving a separate occupant, providing the building is twenty-two (22) feet or more in width. If the building is not twenty-two (22) feet or more in width and the entrances are not that far apart, the next consecutive number shall be marked fractionally. Buildings fronting on two (2) or more streets shall have a number assigned only to the main entrance, unless other entrances serve different occupants.
- d) **Numbering on Streets Which Do Not Extend to the Base Line.** All streets not extending through to the base line shall be assigned the same relative numbers as if the said street had extended to the said base line.
- e) **Survey and Placement of Numbers on Buildings.**
- 1) **Survey.** The Village Board shall cause the necessary survey to be made and there shall be assigned to each house and building located on any street, avenue, alley or highway in said Village, its respective number under the uniform system provided for in this Chapter. When the said survey shall have been completed and each house and building has been assigned its respective number or numbers, the owner, occupant or agent shall place or cause to be placed upon each house or building controlled by him/her the number or numbers assigned under the uniform system provided for in this Section.
 - 2) **Expense.** Such number or numbers shall be placed within twenty (20) days after the assigning of the proper number. The cost of the number or numbers or replacement of the number or numbers shall be paid for by the owner.
 - 3) **Specifications.** The numbers used shall not be less than two and one-half (2-1/2) inches in height. The numbers shall be conspicuously placed immediately above, on or at the side of the proper door of each building so that the number can be seen plainly from the street. Whenever any building is situated more than fifty (50) feet from the street line, the number of such building shall be conspicuously displayed at the street line, near the walk, driveway or common entrance

to such building and upon the gatepost, fence, tree, post or other appropriate place so as to be easily discernable from the sidewalk.

- f) **Distinctive Numbers for Portions of Buildings.** Where only one (1) number can be assigned to any house or building, the owner, occupant or agent of such house or building, who shall desire distinctive numbers for the upper and lower portion of any such house or building, or for any part of such house or building, fronting on any street, such owner, occupant or agent shall use the suffix "A", "B", "C", etc., as may be required.
- g) **Plat Book.** For the purpose of facilitating a correct numbering, a plat book of all streets, avenues and public highways within the Village showing the proper numbers of all lots or houses fronting upon all streets, avenues or highways shall be kept on file in the office of the Village Clerk-Treasurer. These plats shall be open to inspection of all persons during the office hours of the Clerk-Treasurer.
- h) **Building Inspector to Determine Numbers.** It shall be the duty of the Clerk-Treasurer to inform any party applying therefore of the number or numbers belonging or embraced within the limits of said lot or property as provided in this Section. In case of doubt as to the proper number to be assigned to any lot or building, the Clerk-Treasurer shall determine the number of such lot or building.
- i) **Duty of the Owner.** Whenever any house, building or structure shall be erected or located in the Village of Adell after the entire work of establishing a uniform system of house numbering has been completed, in order to preserve the continuity and uniformity of numbers of the houses, buildings and structures, it shall be the duty of the owner to secure the correct number or numbers as designated from the Clerk-Treasurer for the said property and to immediately fasten the said number or numbers so assigned upon said building as provided by this Section. No building permit shall be issued for any house, building or structure until the owner has procured from the Inspector the official number of the premises.
- j) **Violation.** If the owner or occupant of any building required to be numbered by this Section shall neglect for the period of twenty (20) days to duly attach and maintain the proper number on such building, the Clerk-Treasurer shall serve upon him/her a notice requiring such owner or occupant, to properly number the same, and if he/she neglects to do so for ten (10) days after the service of such notice, he/she shall be deemed to have violated this Section.

Section 6-2-14 Use and/or Lease of Village Equipment

The Village of Adell shall not permit any person to use and/or lease any Village office or public works equipment for private purposes. An exception to this policy is that Village trucks may be left at private premises in order to facilitate the loading of brush and stones; such vehicles shall not be driven or operated by non-Village employees.

Section 6-2-15 Dirt and Debris on Streets

- a) In the interests of public safety, health and general welfare, community appearance, and efficiency of operation, it shall be unlawful to place, throw, leave, in any way deposit or permit to be deposited, or permit to remain any dirt, leaves, rubbish, litter, debris or material of any kind upon any street, sidewalk, alley, drainage way, or public ground in the Village of Adell.
- b) The owner, occupant, or person in charge of private premises, which places, causes or permits to remain, any of said materials upon any street, sidewalk, alley, drainage way or public ground in the Village of Adell shall immediately remove said materials at no cost to the Village.
 - 1) The operator of any motor vehicle which tracks, drops, or places any materials upon any street, sidewalk, alley, drainage way or public ground in the Village of Adell shall immediately stop and remove said materials at no cost to the Village.
 - 2) In the event said operator is performing work under the control or authority of the owner, occupant, or person in charge of the work on private premises, and said operator causes the

deposition of any materials upon any street, sidewalk, alley, drainage way, or public ground in the Village of Adell, and which said operator fails to remove said materials as required in Section (c) above, the owner, occupant, or person in charge of said work on said private premises, shall remove said materials at no cost to the Village.

- c) In the event the materials are not removed from the street in accordance with Subsections (b), (c), and/or (c)(I) above, the Village shall cause the removal of such materials and shall charge said operator, or said owner, occupant, or person in charge of said work the cost of the removal. In the event the person charged for said removal fails to pay such costs within thirty (30) days, it shall be entered on the tax roll as a special tax against said property.
- d) In addition to the costs of removal, said operator, or said owner, occupant, or person in charge of said property shall be subject to a penalty per occurrence as prescribed in Section 1-1-6. Each day that said materials are not removed, shall constitute a separate offense under this Section.

Section 6-2-16 Damages to Streets and Public Property

- a) In the interests of public safety, health, general welfare, community appearance, and efficiency of operation, it shall be unlawful in any way to cause damage, injury, or destruction, to any portion or any fixture of any street, sidewalk, alley, drainage way, or public ground in the Village of Adell.
- b) The person which causes damage, injury, or destruction of any portion of any street, sidewalk, alley, drainage way, or public ground in the Village of Adell shall immediately stop and notify the Police Department that he/she has caused such damages and shall correct said damages within ten (10) days at no cost to the Village.
 - 1) In the event the operator of any motor vehicle or equipment which causes damage, injury, or destruction of any portion of any street, sidewalk, alley, drainage way, or public ground in the Village of Adell, fails to report such damage, it shall be considered a violation of this Section.
 - 2) In the event said operator is performing work under the control or authority of the owner, occupant, or person in charge of the work on private premises, and said operator causes the damage of any portion or fixture of any street, sidewalk, alley, drainage way, or public ground in the Village of Adell, and which said operator fails to correct said damages as required in Section (c) above, the owner, occupant, or person in charge of said work on said private premises, shall correct said damages at no cost to the Village.
- c) In the event the damages are not corrected within ten (10) days, the Village shall cause the correction of said damages and shall charge the operator, or owner, occupant, or person in charge of said property the cost of correcting the damage. In the event the said costs remain unpaid following thirty (30) days, it shall be entered on the tax roll as a special tax against said property.
- d) In addition to the costs to correct damages, said operator, or said owner, occupant, or person in charge of said property shall be subject to a penalty per occurrence as prescribed in Section 1-1-6. Each day after said ten (10) days that the damages are not corrected, shall constitute a separate offense under this Section.

Section 6-2-17 Adoption of State Statutes Concerning Roads

The statutory provisions in the following enumerated sections of the Wisconsin Statutes, exclusive of any provisions therein relating to the penalties to be imposed or the punishment for violation of said statutes, are hereby adopted and, by reference, made a part of this Section. Any act required to be performed or prohibited by any regulation incorporated herein by reference is required or prohibited by this Section. Any future amendments, revisions or modifications of the statutory regulations incorporated herein are intended to be made part of this Section.

- a) Sec. 80.32 Highways, Discontinuance of
- b) Sec. 80.47 Streets, Right of Abutting Owners
- c) Sec. 81.15 Highways, Liability for Defects
- d) Sec. 86.03 Trees, On and Adjacent to Highways

- e) Sec. 86.04 Highway Encroachments
- f) Sec. 86.05 Highways, Duty to Restore Entrances
- g) Sec. 86.06 Highways, Closing to Travel
- h) Sec. 86.07 Highways, Depositing Rubbish or Digging In
- i) Sec. 86.105 Driveways, Snow Removal
- j) Sec. 86.19 Highway Signs, Regulation, Prohibition
- k) Sec. 146.13 Highways and Surface Waters, Discharging Noxious Matter Into

Section 6-2-18 Grass Clippings

All grass clippings from lawn mowing or other sources shall not be allowed to accumulate upon any public street or be dumped on a public right-of-way in such a manner in the Village of Adell where such grass clippings could wash into any storm sewer drainage inlet in significant quantities.

Chapter 3 Driveways

Section 6-3-1 Driveway Permit Required

- a) **Purpose.** For the safety of the general public, the Village shall determine the location, size, construction and number of access points to public roadways within the Village limits. It is the Village's intent to provide safe access to properties abutting public roadways suitable for the property to be developed to its highest and best use, provided that access is not deficient or dangerous to the general public.
- b) **Permit Required to Construct, Reconstruct, Alter or Enlarge a Driveway.** No person, firm or corporation shall construct, reconstruct, alter or enlarge any private driveway within the limits of the dedicated portion of any public street under the control and jurisdiction of the Village of Adell without first obtaining a sidewalk permit therefore as provided by this Chapter. A driveway permit is not required when a new driveway is to be constructed in conjunction with the construction of a new principal structure; the sidewalk is included in the building permit process in such cases.
- c) **Application.** Application for such permit shall be made to the Clerk-Treasurer or Director of Public Works on a form provided by the Village and shall be accompanied by a drawing accurately depicting the portion of the proposed private driveway to be constructed, reconstructed, altered or enlarged lying within the dedicated portion of the public street, the dimensions thereof and a statement of the materials proposed to be used. There shall be a fee as prescribed in Section 1-3-1 for a driveway permit. Upon receipt of the application and the fee if required, unless the proposed private driveway is a part of construction for a building or other structure for which a building permit has been applied for, in which case no additional fee is required, the Clerk-Treasurer or Director of Public Works shall approve such application if the proposed driveway complies with the terms and conditions of this and any other applicable Village ordinance.
- d) **Application Provisions.** All driveway permit applications shall contain the applicant's statement that:
 - 1) The applicant represents all parties in interest, and that such proposed driveway is for the bona fide purpose of securing access to his/her property and not for the purpose of parking or servicing vehicles, advertising, storage or merchandising of goods within the dedicated portion of the Village street, or for any other purpose.
 - 2) The Village, notwithstanding the construction of such driveway, reserves the right to make any changes, additions, repairs or relocations within the dedicated portion of the Village street at any time, including relocation, reconstruction, widening and maintaining the street without compensating the owner of such private driveway for the damage or destruction of such private roadway.
 - 3) The permittee, his/her successors or assigns, agrees to indemnify and hold harmless the Village of Adell, its officials, officers, agents or employees, against any claim or any cause of action for personal injury or property damage sustained by reason of the exercise of such permit.
 - 4) The Village does not assume any responsibility for the removal or clearance of snow, ice or sleet or the opening of any windrows of such material upon such portion of such driveway within the dedicated portion of the Village street.

Section 6-3-2 Driveway Location, Design and Construction Requirements

- a) **General Requirements.** The location, design and construction of driveways shall be in accordance with the following:
 - 1) **General Design.** Private driveways shall be of such width and so located that all of such driveways and their appurtenances are within the limits of the frontage abutting the street of the property served. Driveways shall not provide direct ingress or egress to or from any street intersection area and shall not encroach upon or occupy areas of the street right-of-way

required for effective traffic control or for street signs or signals. A driveway shall be so located and constructed that vehicles approaching or using it shall have adequate sight distance along the street. Driveway approaches shall be at least ten (10) feet apart except by special permission from the Village Board, and driveways shall in all cases be placed wherever possible as not to interfere with utilities in place.

- 2) **Number.** The number of driveways to serve an individual property fronting on a street shall be one (1), except where deemed necessary and feasible by the Village Board for reasonable and adequate service to the property, considering the safety, convenience and utility of the street.
- 3) **Island Area.** The island area in the street right-of-way between successive driveways or adjoining a driveway and between the highway shoulder and right-of-way shall constitute a restricted area and may be filled in and graded only as provided in Subsection (a)(6).
- 4) **Drainage.** The surface of the driveway connecting with rural type street cross sections shall slope downward and away from the highway shoulder a sufficient distance to preclude ordinary surface water drainage flowing onto the street roadbed.
- 5) **Reconstruction of Sidewalks and Curb and Gutter.** When the construction of a driveway requires the removal of a curb or gutter the new connections shall be of equivalent acceptable material and curb returns shall be provided or restored in a neat, workmanlike manner. The driveway surface shall be connected with the highway pavement and the sidewalk, if any, in a neat, workmanlike manner. The driveway apron from the street and/or curb to the outer edge of the adjacent sidewalk (or where a sidewalk would typically be constructed) shall be paved. The driveway construction shall include the replacement of such sidewalk areas which are inadequate or which are or may be damaged by means of vehicle travel across the sidewalk. Reconstructed or new sidewalks across driveways shall meet the construction standards of Section 6-2-2.
- 6) **Restricted Areas.** The restricted area between successive driveways may be filled in and graded only when the following requirements are complied with:
 - a) The filling or draining shall be to grades approved by the Village and, except where highway drainage is by means of curb and gutter, water drainage of the area shall be directed away from the street roadbed in a suitable manner.
 - b) Culvert extensions under the restricted area shall be of the same size and of equivalent acceptable material as the culvert under the driveway. Intermediate manholes adequate for cleanout purposes may be required where the total culvert length is excessive.
 - c) Where no street side ditch separates the restricted area from the street roadbed, permanent provision may be required to separate the area from the street roadbed to prevent its use for driveway or parking purposes by construction of a border, curb, rail or posts as may be required by the Village Board.
- 7) **Relocation of Utilities.** Any costs of relocating public utilities shall be the responsibility of the property owner with approval of the Village Board or authorized committee thereof necessary before any utility may be relocated and the driveway installed.
- 8) **Construction across Sidewalks.** All driveway entrances and approaches which are constructed across sidewalks shall be of concrete constructed in accordance with the requirements for sidewalk construction in Section 6-2-2 of this Code insofar as such requirements are applicable, including thickness requirements.
- 9) **Variances.** Any of the above requirements may be varied by the Village Board in such instances where the peculiar nature of the property or the design of the street may make the rigid adherence to the above requirements impossible or impractical.
- b) **Special Requirements for Commercial and Industrial Driveways.** The following regulations are applicable to driveways serving commercial or industrial establishments:
 - 1) **Width of Drive.** No part of a private driveway located within the dedicated area of a public street shall, except as hereinafter provided, have a width greater than twenty-six (26) feet measured at the outer or street edge of the sidewalk. In instances where the nature of the commercial or industrial activity or the physical characteristics of the land would require a driveway

of greater width than herein specified, the Village Board in its discretion may permit a driveway of additional width.

- 2) **Angular Placement of Driveway.** The angle between the center line of the driveway and the curb line shall not be less than 45°.
- 3) **Island Areas.** Where the public sidewalk is adjacent to the curb, an island of a minimum length of six (6) feet measured along the curb line shall be placed between each entrance to a Village street. The curb shall be left intact for the length of this island. Where the public sidewalk is remote from the curb, an island of a minimum length of ten (10) feet measured along the right-of-way line shall be maintained along each entrance to the Village street. All flares shall be tangent to the curb line. A curb length of not less than three (3) feet shall be left undisturbed adjacent to each property line to serve as an island area in the event an adjoining property owner applies for a driveway permit to serve his/her property.
- c) **Special Requirements for Residential Driveways.** The following regulations are applicable to driveways serving residential property:
 - 1) **Width of Driveways.** Openings for vehicular ingress and egress shall be at least ten (10) feet wide at the property line for residential properties, but shall not exceed twenty-six (26) feet at the property line and thirty-five (35) feet at the curb opening.
 - 2) **Angular Placement.** The center line of the drive may be parallel to the property line of the lot where access is required or at right angles to the curb line.
- d) **Appeal from Permit Refusal.** Any person feeling himself/herself aggrieved by the refusal of the Clerk-Treasurer or Director of Public Works to issue a permit for a private driveway may appeal such refusal to the Village Board within twenty (20) days after such refusal to issue such permit is made.
- e) **Prohibited Driveways.**
 - 1) No person, firm or corporation shall place, construct, locate in, or cause to be placed, constructed or located in, any obstruction or structure within the limits of any public road, highway or street in the Village of Adell except as permitted by this Section. As used herein the word "structure" includes private driveways, a portion of which extends into any public road, highway or street, and which is in non-conformance with this Chapter.
 - 2) No driveway shall be closer than ten (10) feet to the extended street line at an intersection. At street intersections a driveway shall not provide direct ingress or egress to or from the street intersection area and shall not occupy areas of the roadway deemed necessary by the Village for effective traffic control or for highway signs or signals.
 - 3) The grade of that portion of any private driveway or pedestrian path located within the limits of any public road, highway or street shall be such as shall meet the grade of the existing public roadway in a downward manner at its edge and not cause an obstruction to the maintenance or clearing of such public roadway. Whenever possible, the driveway area located within the right-of-way area shall consist of at least four (4) feet of flat surface area from the pavement edge.
 - 4) No driveway apron shall extend out into the street further than the facing of the curb and under no circumstances shall such driveway apron extend into any gutter area. All driveway entrances and approaches shall be constructed as not to interfere with the drainage of streets, side ditches or roadside areas, or with any existing structure on the right-of-way.
 - 5) No portion of any curb, parapet or retaining wall, rising above the grade of the driveway, erected by the owner of the premises involved shall extend beyond the culvert spanning the water course located in such public way.
- f) **Culvert Construction and Standards.**
 - 1) **Culvert Requirement.** The Village Board may require the property owner to provide for adequate surface water drainage along the street, and the property owner shall provide any necessary culvert pipe at his/her expense.

- 2) **Culvert Permit.**
- 3) **Existing Driveway Situations.** The owner of a driveway existing at the time this Section originally became effective may be required to install a culvert if such existing driveway shall impede the flow of surface waters. The Director of Public Works shall advise the Village Board of any driveway which intersects with a public street that impedes the flow of surface water, and the Village Board shall order the owner thereof to install a proper culvert as directed by the Director of Public Works. The cost of such installation shall be borne by the owner. If the owner refuses or neglects to install a culvert, the Village shall, after notice to the owner, proceed to make such installation and charge the cost therefore to the owner. If such costs are not paid by November 1st, the Village Clerk-Treasurer shall place the charges on the tax roll in the same manner as a special assessment to be collected with real estate taxes.
- 4) **Size.** Culverts shall be installed prior to construction work being commenced on the property served. No pipe smaller than twelve (12) inches in diameter (or equivalent elliptical or arch pipe) will be allowed. All culverts shall be constructed of galvanized steel or reinforced concrete, and shall be made of new manufacture, unless specifically accepted by the Director of Public Works or Village Engineer in the case of quality used culverts. PVC plastic culverts may only be used if a ditch is twelve (12) inches or less in depth.
- 5) **Gauge.** The minimum wall thickness for the galvanized steel pipe culverts shall be in accordance with the following:

Pipe Diameter	Gauge
15 to 24 inch	16
30 to 36 inch	14
42 to 54 inch	12
60 to 72 inch	10
78 to 84 inch	8

The class of reinforced concrete pipe shall be in accordance with the following:

Height of Cover (in feet)	Class of Pipe
0-2	IV
2-3	III
3-6	II

- 6) **Drainage.** The culverts shall be placed in the ditch line at elevations that will assure proper drainage.
- 7) **End walls.** Culverts shall be provided with earthen, concrete or metal apron end walls as directed by the Village Engineer or Director of Public Works.
- 8) **Backfill Material.** Material used for backfill shall be of quantity acceptable to the Village Engineer or Director of Public Works and shall be free from frozen lumps, wood, or other extraneous or perishable materials. The minimum cover, measured from the top of the pipe to the top of the subgrade, shall be six (6) inches.
- 9) **Erosion Control.** Erosion control measures shall be implemented as necessary to control erosion, or as directed by the Village Engineer or Director of Public Works.
- 10) **Distance.** The distance between culverts under successive driveways shall not be less than ten (10) feet except as such restricted area is permitted to be filled pursuant to Subsection (a)(6).
- 11) **Cost.** The property owner shall install the culvert and be responsible for the cost thereof. The property owner shall keep his/her culverts unobstructed and clean.

12) **Appeal.** Persons may request a variance from the culvert requirements of this Section by filing a written appeals request with the Village Clerk-Treasurer, who shall place the matter as an agenda item for the Village Board's next meeting. The Village Board may only waive the requirement for a culvert upon a finding that unique physical characteristics of the location in question render a culvert unnecessary. The Village Engineer or Director of Public Works may be asked to render an opinion on the request.

Chapter 4 Trees and Shrubs

Section 6-4-1 Trees and Shrubs

This Chapter shall be known and may be cited as the Municipal Tree Ordinance of the Village of Adell, County of Sheboygan, State of Wisconsin.

Section 6-4-2 Definitions

For the purpose of this Chapter, the following terms, phrases, words, and their derivations shall have the meaning given herein.

- a) **Street or Highway.** The entire width of every public way or right-of-way when any part thereof is open to the use of the public, as a matter of right, for purposes of vehicular and pedestrian traffic.
- b) **Person.** Any person, firm, partnership, association, corporation, company or organization of any kind.
- c) **Park.** Includes all public parks having individual names.
- d) **Public Places.** Includes all other grounds owned by the Village of Adell, County of Sheboygan, State of Wisconsin.
- e) **Property Line.** The outer edge of a street or highway.
- f) **Street Trees.** Trees, shrubs, bushes and all other woody vegetation on land lying between property lines on either side of all streets, avenues, or ways within the Village.
- g) **Park Trees.** Trees, shrubs, bushes and all other woody vegetation in public parks having individual names, and all areas owned by the Village or to which the public has free access as a park.
- h) **Public Nuisance.** As it pertains to this Chapter, means any tree, shrub, or part thereof which by reason of its condition:
 - i) **Topping.** The severe cutting back of limbs to stubs larger than three (3) inches in diameter within the tree's crown to such a degree so as to remove the normal canopy and disfigure the tree.
 - j) **Boulevard or Terrace Areas.** The land between the normal location of the street curbing and sidewalk. Where there is no sidewalk, the area four (4) feet from the curb line shall be deemed to be a boulevard for the purpose of this Chapter. "Boulevard" shall have the same meaning as terrace. Where there are only sidewalks, the area four (4) feet from the curb shall be deemed boulevard areas under this Chapter.
- k) **Shrubs.** Any woody vegetation or a woody plant having multiple stems and bearing foliage from the ground up.
- l) **Tree.** Any woody plant, normally having one stem or trunk bearing its foliage or crown well above ground level to heights of sixteen (16) feet or more.
- m) **Evergreen Tree.** Any woody plant normally having one stem or trunk and bearing foliage in the form of needles and crowns which extend from ground level throughout its entire height.
- n) **Tree Board.** The committee established in Title 2, Chapter 4 of this Code of Ordinances to administer Village tree regulations.

Section 6-4-3 Trees Species and Placement

- a) **Street Tree Species to Be Planted.** The list of trees has purposely been removed from this section. All residents requesting a tree by added on the village right of way to be reviewed by the Tree Board Committee to determine if we can meet the residents request per the guidelines below and based on price and availability and to ensure we are selecting a wide variety of different species of trees. At the annual review of the trees by the Tree Board Committee, if trees need to be added, the Tree Board will use this same criteria when selecting new trees. ~~The following list constitutes the official street tree species for the Village of Adell. No species other than those included in this list may be planted as street trees without written permission of the Village Tree Board.~~

1) ~~**Small Trees — 20 Feet.**~~

- ~~a) Apricot~~
- ~~b) Crabapple~~
- ~~c) Flowering species~~
- ~~d) Golden Rain Tree~~
- ~~e) Hawthorn species~~
- ~~f) Redbud~~
- ~~g) Little Leaf Linden~~
- ~~h) Japanese Lilac Tree~~
- ~~i) Amur Maple~~
- ~~j) Purple Leaf Plum~~
- ~~k) Serviceberry~~

2) ~~**Medium Trees — 20-40 Feet.**~~

- ~~a) Green Ash~~
- ~~b) Hackberry~~
- ~~c) Honey Locust (thorn-less)~~
- ~~d) Autumn Purple Ash~~
- ~~e) River Birch~~
- ~~f) Red Mulberry (fruitless — male)~~
- ~~g) English Oak~~
- ~~h) Red Oak~~
- ~~i) Japanese Pagoda Tree~~
- ~~j) Pecan~~

3) ~~**Large Trees Over 40 Feet.**~~

- ~~a) Kentucky Coffee Tree~~
- ~~b) Silver Maple~~
- ~~c) Sugar Maple~~
- ~~d) Bur Oak~~
- ~~e) Birch~~
- ~~f) London Sycamore Plant Tree~~
- ~~g) Crimson King Maple~~
- ~~h) Seedless Mountain Ash~~
- ~~i) Rubrom Red Maple~~
- ~~j) Linden~~

b) **Spacing.** The spacing of street trees will be in accordance with the three (3) species size classes listed above. No trees may be planted closer together than the following:

- 1) **Small Trees.** Thirty (30) feet
- 2) **Medium Trees.** Forty (40) feet
- 3) **Large Trees.** Fifty (50) feet, except in special plantings designed or approved by a landscape architect

c) **Distance from Curb and Sidewalk.** The distance trees may be planted from curbs or curb lines and sidewalks will be in accordance with the tree species size classes listed above and no trees may be planted closer to any curb or sidewalk than the following:

- 1) **Small Trees.** Two (2) feet
- 2) **Medium Trees.** Three (3) feet
- 3) **Large Trees.** Four (4) feet

d) **Distance from Street Corners and Fire Hydrants.** No new street trees shall be planted closer than thirty-five (35) feet from any street corner, measured from the point of nearest intersecting curbs or curb lines. No street tree shall be planted closer than ten (10) feet from any fire hydrant.

- e) **Utilities.** No street trees other than those species listed as small trees as noted in Section 6-4-3 may be planted under or within ten (10) lateral feet of any overhead utility wire, or over or within five (5) lateral feet of any underground water line, sewer line, transmission line or other utility.

Section 6-4-4 Tree Care

a) **Public Tree Care.**

- 1) The Village shall have the right to plant, prune, maintain and remove trees, plants and shrubs within the lines of all street, alleys, avenues, lanes, squares and public grounds, as may be necessary to insure public safety or to preserve or enhance the symmetry and beauty of such public grounds.
- 2) The Village Tree Board may remove or cause or order to be removed, any tree or part thereof which is in an unsafe condition or which by reason of its nature is injurious to sewers, electric power lines, gas lines, water lines, or other public improvements, or is affected with any injurious fungus, insect or other pest.

- b) **Tree Topping.** It shall be unlawful as a normal practice for any person, firm, or Village department to top any street tree, park tree, or other tree on public property. Trees severely damaged by storms or other causes, or certain trees under utility wires or other obstructions where other pruning practices are impractical may be exempted from this Chapter at the determination of the Village Board.

c) **Pruning, Corner Clearance.**

- 1) Every owner of any tree overhanging any street or right-of-way within the Village shall prune the branches so that such branches shall not obstruct the light from any street lamp or obstruct the view of any street intersection and so that there shall be a clear space of ten (10) feet above the surface of the street or eight (8) feet above the sidewalk.
- 2) Said owners shall removal all dead, diseased or dangerous trees, or broken or decayed limbs which constitute a menace to the safety of the public.
- 3) The Village shall have the right to prune any tree or shrub on private property when it interferes with the proper spread of light along the street from a street light or interferes with visibility of any traffic control device or sign.

d) **Dead or Diseased Tree Removal.**

- 1) The Village shall have the right to cause the removal of any dead or diseased trees on private property within the Village of Adell, when such trees constitute a hazard to life and property, or harbor insects or disease which constitutes a potential threat to other trees within the Village.
- 2) Under the direction of the Village Tree Board, the Village Tree Board shall cause a written notice to be personally served or sent by registered mail to the person to whom was sent the General Tax for the preceding year's taxes. Such notice shall describe: the kind of tree shrub or other plant or plant part which has been declared to be a public nuisance, its location on the property, the reason for declaring it a nuisance, and the actions that the property owner may undertake to abate the nuisance. Removal shall be done by said owners at their own expense within sixty (60) days after the date of service of notice.
- 3) In the event of failure of owners to comply with such provisions, the Village shall have the authority to remove such trees and charge the cost of removal on the owner's property tax notice.

- e) **Stump Removal.** All stumps of street trees and park trees shall be removed below the surface of the ground so that the top of the stump shall not project above the surface of the ground.

Section 6-4-5 Restrictions and Regulations

a) **Interference with Village Tree Board.**

- 1) It shall be unlawful for any person to prevent, delay or interfere with the Village Tree Board, or any of its agents, while engaging in and about the planting, cultivating, mulching, pruning, spraying, or removing of any street or park trees.

- 2) Furthermore, the Tree Board or its duly contracted arborist shall have the authority to enter onto private property whereon there is located a tree, shrub, plant, or plant part that is suspected to be a public nuisance.
- b) **Review by Village Board.** The Adell Village Board shall have the right to review the conduct, acts and decisions of the Adell Tree Board. Any person may appeal from any ruling or order of the Village of Adell Tree Board to the Adell Village Board, which may hear the motion and make the final decision.

Section 6-4-6 Penalties

- a) Any person violating any provision of this Chapter shall be, upon conviction or a plea of guilty, shall be subject to forfeiture as prescribed in Section 1-1-6.
- b) If, as a result of the violation of any provision of this Chapter, the injury, mutilation or death of a tree, shrub or other plant located on Village of Adell-owned property is caused, the cost of repair or replacement of such tree, shrub, or other plant shall be borne by the party in violation.
- c) The replacement value of the trees and shrubs shall be determined in accordance with the latest revision of "A Guide to the Professional Evaluation of Landscape Trees, Specimen Shrubs and Evergreen" published by the International Society of Arboriculture.