

**OFFICIAL PROCEEDINGS OF THE VILLAGE OF ADELL  
BOARD OF TRUSTEES MEETING  
508 SEIFERT STREET  
WEDNESDAY, JANUARY 10, 2024  
6:00 PM**

1. CALL TO ORDER: President Jim Jentsch opened the January 10, 2024, Village of Adell Board of Trustees Meeting at 6:00 pm at the Adell Village Hall. The meeting was held in compliance with the open meeting law having been posted at the National Exchange Bank, Adell Post Office, and the Adell Village Hall.
2. PLEDGE OF ALLEGIANCE:
3. ROLL CALL:  
Members Present: Village President Jim Jentsch, Village Trustees Arlo Neumann, Brian Parr, Leighton Holtz, Bill Krueger, Arush Chahal (arrived @ 6:10 pm)  
Members Absent: Kim Eberhardt  
Others Present: Clerk/Treasurer Kelly Rathke, DPW Matthew Risch, Bill Goehring, Gary Feider, Elizabeth Rady
4. MINUTES APPROVAL: **Motion by Parr, seconded by Krueger; all voting in favor to approve minutes from the December 13, 2023, meeting.** Motion carried.
5. FINANCIALS APPROVAL: **Motion by Parr, seconded by Holtz; all voting in favor to place the financial report on file for audit and to pay the bills as presented.** Motion carried.
6. OLD BUSINESS:
7. NEW BUSINESS:
  - a. Approval to issue tax refund checks: **Motion by Jentsch, seconded by Holtz; all voting in favor to issue the tax refund checks listed in the meeting packet.** Motion carried.
  - b. Fire hydrant replacements: Trustee Krueger requested a list of hydrants from oldest to newest in the village. DPW Risch will put together a replacement schedule for all the hydrants in the village. DPW Risch requests to replace the two hydrants and add an additional hydrant shut off valve on 1<sup>st</sup> Avenue so they are replaced before the road work starts on 1<sup>st</sup> Avenue. **Motion by Parr, seconded by Holtz; all voting in favor to replace the two hydrants and hydrant shut off valve on 1<sup>st</sup> Avenue.** Motion carried.
  - c. Computer replacement for village office: **Motion by Parr, seconded by Krueger; all voting in favor of purchasing a new computer for the village office.** Motion carried.
  - d. Next Meeting Date: Wednesday, February 14, 2024 @ 6:00 pm
8. REPORTS OF VILLAGE OFFICERS:
  - a. Jim Jentsch, Village President: No action taken on this item.
  - b. Matthew Risch, Director of Public Works:
    - a. Lift station #4 repairs: **Motion by Jentsch, seconded by Chahal; all voting in favor of replacing the necessary float tree equipment.** Motion carried.
  - c. Walt Grotelueschen, Building Inspector Report:
    - a. Quarterly Report: The board members reviewed the quarterly report.
  - d. Jim Jentsch, Plan Commission: No action taken on this item.
  - e. Jim Jentsch, Finance and Personnel Committee:  
**Motion by Jentsch, seconded by Krueger; all voting in favor to enter closed session. Motion carried.**  
**Motion by Jentsch, seconded by Parr; all voting in favor to leave closed session. Motion carried.**
    - a. Potential part time hire: **Motion by Jentsch, seconded by Parr; all voting in favor to hire Scott Cavanaugh for 16 hours per week for \$16.00 per hour. A six-month performance review will be conducted in six months.** Motion carried.
  - f. Jim Jentsch, Streets and Parks Committee: No action taken on this item.
  - g. Jim Jentsch, Onion River Wastewater Commission: No action taken on this item.
9. MISCELLANEOUS BUSINESS:  
Clerk's Communications: No action taken on this item.  
Public Comments: No comments were heard.
10. ADJOURNMENT: **Motion by Holtz, seconded Neumann; all voting in favor to adjourn.** Motion carried.

Kelly Rathke, Village of Adell Clerk/Treasurer