

**OFFICIAL PROCEEDINGS OF THE VILLAGE OF ADELL
BOARD OF TRUSTEES MEETING
508 SEIFERT STREET
Wednesday, April 12, 2023
6:00 PM**

1. CALL TO ORDER: President Jason Stepp opened the April 12, 2023 Village of Adell Board of Trustees Meeting at 6:00 pm at the Adell Village Hall. The meeting was held in compliance with the open meeting law having been posted at the National Exchange Bank, Adell Post Office, and the Adell Village Hall.
2. PLEDGE OF ALLEGIANCE:
3. ROLL CALL:
Members Present: Village President Jason Stepp, Village Trustees Arlo Neumann, Leighton Holtz, Arush Chahal, Brian Parr, Tanya Finch
Members Absent: Kim Eberhardt
Others Present: Clerk/Treasurer Kelly Rathke, DPW Matthew Risch, Jim Jentsch, Gary Feider, Bill Goehring, Bill Krueger, Sarah Lawrenz, Debbie Pierce, Elizabeth Rady
4. MINUTES APPROVAL: **Motion by Holtz, seconded by Parr; all voting in favor to approve minutes from the March 8, 2023 meeting with changes.** Motion carried.
5. FINANCIALS APPROVAL: **Motion by Parr, seconded by Neumann; all voting in favor to place the financial report on file for audit and to pay the bills as presented.** Motion carried.
6. OLD BUSINESS:
 - a. Camera install on Village Hall/Fire Department Building: **Motion by Parr, seconded by Chahal; all voting in favor to allow DPW Risch hang four cameras on the outside of the building during village work hours.** Motion carried.
7. NEW BUSINESS:
 - a. Appoint trustee for vacant village board position: **Motion by Holtz, seconded by Chahal; all voting in favor to appoint Arush Chahal to the vacant village board trustee position.** Motion carried. Chahal abstained from voting.
 - b. Official Oaths of Office: Clerk Rathke administered the official oaths of office to the following board members: Jim Jentsch, Bill Krueger, Leighton Holtz, and Arush Chahal
 - c. Grant writer information: **Motion by Chahal, seconded by Parr; all voting in favor to hire Sarah Lawrenz to write 3-5 grants per year in not exceed the cost of \$600.00.** Motion carried.
 - d. Memorial Day Parade: Debbie Pierce was present and reported that she will continue to be in charge and plan the Memorial Day Parade as well as program for May 29, 2023.
 - e. Operator License:
 - a. Eli Lampe, 1108 Broadway Avenue, Sheboygan, WI; Adell Mini Mart: **Motion by Chahal, seconded by Finch; all voting in favor to approve an operator's license for Eli Lampe, 1108 Broadway Avenue, Sheboygan, WI; Adell Mini Mart.** Motion carried.
 - f. Next Meeting Date: Wednesday, May 10, 2023 @ 6:00 pm
8. REPORTS OF VILLAGE OFFICERS:
 - a. Jason Stepp, Village President: No action taken on this item.
 - b. Matthew Risch, Director of Public Works: No action taken on this item.
 - c. Walt Grotelueschen, Building Inspector Report: No action taken on this item.
 - d. Jason Stepp, Plan Commission: No action taken on this item.
 - e. Jason Stepp, Finance and Personnel Committee: No action taken on this item.
 - f. James Jentsch, Streets and Parks Committee: No action taken on this item.
 - g. James Jentsch, Onion River Wastewater Commission Representative: No action taken on this item.
9. MISCELLANEOUS BUSINESS:
Clerk's Communications: No action taken on this item.
Public Comments: No comments were heard.
10. ADJOURNMENT: **Motion by Holtz, seconded by Neumann; all voting in favor to adjourn.** Motion carried.

